

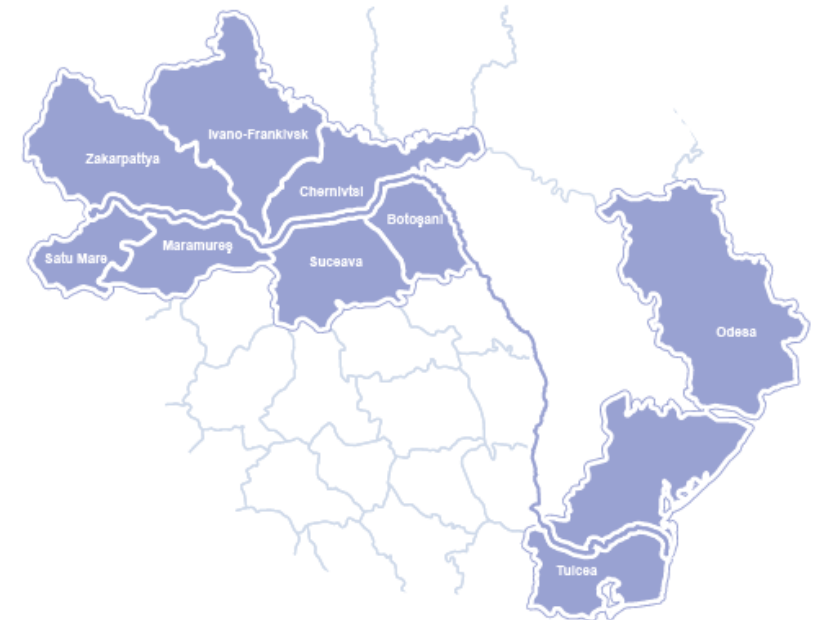
Interreg



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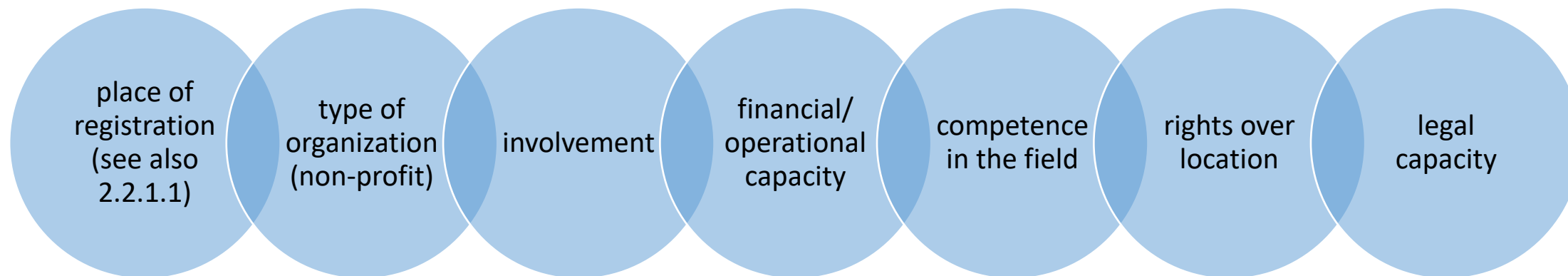
NEXT Romania – Ukraine

Eligible partners. Eligible activities.
Budget and eligible costs



Eligible partners

Cumulative requirements by:



Only the legal documents dated before the deadline for the call will be considered acceptable.

☛ Non-eligibility of any of the project partners (Lead partner or partners) leads to non-eligibility of the entire project.

☛ The Lead partner or a partner cannot be changed and replaced with other organisation during the evaluation, selection process and contracting.




No limitations are set for an organization to participate in several projects.

☛ A maximum of 4 partners (including the Lead Partner) may participate in the project.

☛ At least one partner in the project is registered in Romania, in the programme area, and at least one partner is registered in Ukraine, in the programme area.

The calls for proposals allows for participation of partners registered outside the Programme area if (cumulatively):

- The project addresses one of the following specific objectives:

Specific Objective 1.1	Specific Objective 2.1	Specific Objective 3.1
Small scale projects	Small scale/ Regular projects	Small scale projects
		

- The activities to be performed by the partner located outside the programme area are implemented directly or with the support of their offices/ branches in the Programme area or for the benefit of the Programme area.
- The activities to be performed by the partner located outside the programme area are necessary for achieving the project's results

The contribution of the partner located outside the Programme area shall be described and duly justified in the application form, in order to be approved by the Monitoring Committee.

Nr	Main categories	Examples
1	Local public authority	administrative territorial units at the level of the county/ municipality/ city/ commune
2	Regional public authority	regional council, etc.
3	National public authority	ministry, etc. Offices/ branches of public national/regional authorities and other public bodies active on the themes of the priority
4	Sectoral agency	local or regional development agency, environmental agency, employment agency, etc.
5	Interest groups including NGOs	trade union, foundation, charity, voluntary association, NGOs, religious organizations, legally established according to the national legislation in force
6	Higher education and research organizations	university, faculty, college, research institution, RTD facility, research cluster, etc.
7	Education/training centre and school	primary, secondary, public schools and other public educational institutions, public vocational training, etc.
8	Business support organization	chamber of commerce, chamber of trade and crafts
9	EGTC	
10	Hospitals and medical centres	
11	Other	museums, cultural, sports, touristic institutions

Eligible partners *Associated organisations*

Small scale/ Regular projects

- Are not considered partners, in terms of eligibility requirements (do not have to sign the Project Partner Statement and Partnership Agreement)
- Do not receive funding from the Programme
- Play a role in the project (support, lobby, necessary for strategy development, etc.)
- A cooperation agreement may be signed and submitted together with the application form in order to include these organizations in the target for indicator RCO 87

A draft of the cooperation agreement may be downloaded from programme website.

Eligible partners

Lead partner's main obligations

- lay down the arrangements with the other partners in an agreement
- assume responsibility for ensuring implementation of the entire project
- ensure that expenditure presented by all partners has been paid in implementing the project
- ensure that expenditure presented by all partners corresponds to the activities agreed
- shall ensure that the other partners receive the total amount of the contribution from the respective Union fund in full and within a timeframe agreed
- bears the responsibility for monitoring and reporting on the level of achievement of the project's output and result indicators

The main obligations of partners

- shall be legally and financially responsible for the activities implemented and for the share of financing received
- shall actively cooperate for the implementation of the project
- shall ensure joint development, implementation and financing
- may also cooperate in staffing of the project

*** The Lead partner is considered a partner**

Eligible activities *Indicative for **regular** projects*

- ✓ For Education and Health: the intervention fields are correlated with the indicative activities for this call.
- ✓ For Education: Only activities related to Intervention Fields 122 Infrastructure for primary and secondary education and 124 Infrastructure for vocational education and training and adult learning are eligible.

P2/ SO 2.1 Education

investments in rehabilitation/modernization/
extension/ equipment for the educational
infrastructure

investments in hardware and software

joint strategies and joint action plans

partnerships between training and education
institutions and specialized civil society
organizations

joint initiatives that support adult education
and training

P2/ SO 2.2 Health

Construction / rehabilitation / modernization of
infrastructure of public health services

labs and mobile labs for screening / clinical
monitoring of diseases and prevention of cross
border epidemics

equipping specific public medical service
infrastructure

mobile health status screening caravans

equipping specific public medical emergency
service infrastructure

joint training programs and exchange of
experience, networking

awareness campaigns

specific equipment for digitalization

Eligible activities

Indicative for **small scale** projects (1/3)

P1/ SO 1.1 Climate change

small scale infrastructure

equipment

common strategies and tools

joint training programmes, networking,
exchanging experience and knowledge

P1/ SO 1.2 Biodiversity and green infrastructure

creation/extension of natural reserves

joint strategies and plans, trainings and
awareness campaigns

studies, research, common protocols

assessment, protection and improvement of
existing ecosystems

urban green infrastructure

P2/ SO 2.1 Education

small scale infrastructure

equipment (hardware and software)

joint strategies and joint action plans

partnerships between training and education
institutions and specialized civil society
organizations

joint initiatives that support adult education
and training

P2/ SO 2.2 Health

small scale infrastructure of public health
services

labs and mobile labs

equipment, including digitalization

mobile health status screening caravans

joint training programs and exchange of
experience, networking

awareness campaigns

P3/ SO 3.2 Border crossing management

equipment for the activity of the police/customs/border police/gendarmerie

joint trainings of police, customs, border police, gendarmerie, other structures involved in border management, exchange of best practices on specific areas of activity

small scale infrastructure for modernization, rehabilitation, renovation, upgrading of police and border crossing infrastructure and related buildings

common policies, strategies, common intervention plans and strategies, awareness campaigns

Regular projects

- ✓ having an investment component of less than 500.000 Euro

Regular/ small scale projects

- ✓ having already been approved for financing from other sources, including other EC programmes
- ✓ having already been completed
- ✓ activities related to the tobacco industry, production of alcoholic distilled beverages (excluding local and traditional products), arms and munitions
- ✓ concerned only, or mainly, with individual sponsorships for participation in workshops, seminars, conferences, congresses
- ✓ concerned only, or mainly, with individual scholarships for studies or training courses
- ✓ concentrated only or mainly on charitable events
- ✓ in which the Applicant or Partner(s) re-grant the fundings
- ✓ having the purpose or effect of producing a profit for the Applicant or Partners
- ✓ awarding sub-grants to third parties in any manner whatsoever
- ✓ activities which fall under the **state aid rules**
- ✓ with activities linked to, or financing political parties

Definition: any aid granted by a Member State or through State resources in any form whatsoever which distorts or threatens to distort competition by favoring certain undertakings or the production of certain goods, therefore affecting trade between Member States and partner country.

An “**undertaking**” is defined as any entity, **regardless of its legal status**, which is engaged in an “**economic activity**” and its **products and/or services are offered on a market**.

Instrument: **Self-assessment grid** (see Annex G of the guideline), for all partners

If one of the questions therein is answered NO, there is no state aid involved.

Costs. Eligibility requirements (1/2)

- **established on real costs based on supporting documents (except for those costs where flat-rate funding will apply)**
- **actual costs incurred and paid**
- **incurred during the implementation period of the project**
- **included in the indicative overall budget for the project**
- **necessary for the implementation of the project and are related to the activities implemented**
- **identifiable and verifiable**

- **comply with the requirements of applicable national legislation**
- **reasonable, justified and comply with the requirements of sound financial management**
- **supported by invoices or documents of equivalent probative value**
- **observe the relevant public procurement rules (4.2.1)**
- **compliance with the Programme Visual Identity requirements**
- **costs may be related to studies and documentation related to infrastructure component may be incurred before the project implementation period;**
- **maximum 10% of the value of works per project may be reimbursed as cost related to technical documentation**

Budget. **Regular** projects

Real costs

Budget line 4:
External expertise
and services

Budget line 5:
Equipment

Budget line 6:
Infrastructure and
works

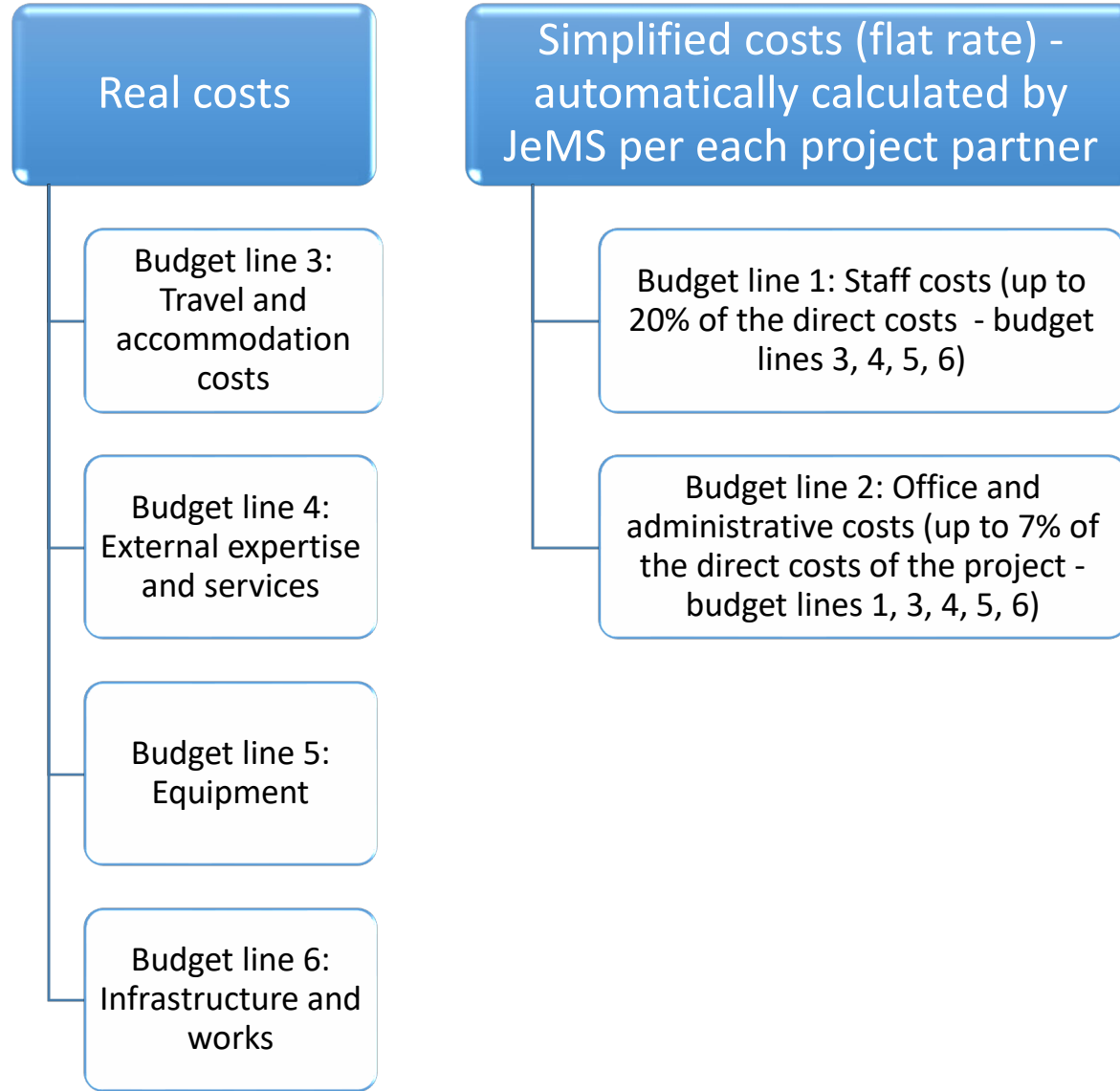
Simplified costs (flat rate) - automatically calculated by JeMS per each project partner

Budget line 1: Staff costs (up to
20% of the direct costs - budget
lines 4, 5, 6)

Budget line 2: Office and
administrative costs (up to 7% of
the direct costs of the project -
budget lines 1, 3, 4, 5, 6)

Budget line 3: Travel and
accommodation costs (up to 15%
of direct staff costs - budget line
1)

Budget. **Small scale** projects



Budget. 1 Staff costs (flat rate)

- *The project team should be described in section C 7 of the Application Form and job descriptions should be annexed to the Application Form, using the template provided in Annex D “Job Description”.*
- *All the partners that have staff costs should annex the Job Descriptions to the Application Form.*
- *Payments to natural persons working for the project partner under a contract other than an employment or work contract may be assimilated to salary payments and such a contract shall be considered to be an employment document.*
- *No additional staff costs can be claimed as real costs.*

Budget. 2 Office and administrative costs (flat rate)

office rent

insurance and
taxes related to the
buildings

utilities

office supplies

accounting,
archives

maintenance,
cleaning and
repairs

security

IT systems

internet, telephone,
etc.

bank charges

- considered indirect costs
- do not include costs assigned to another budget heading
- limited to the list above



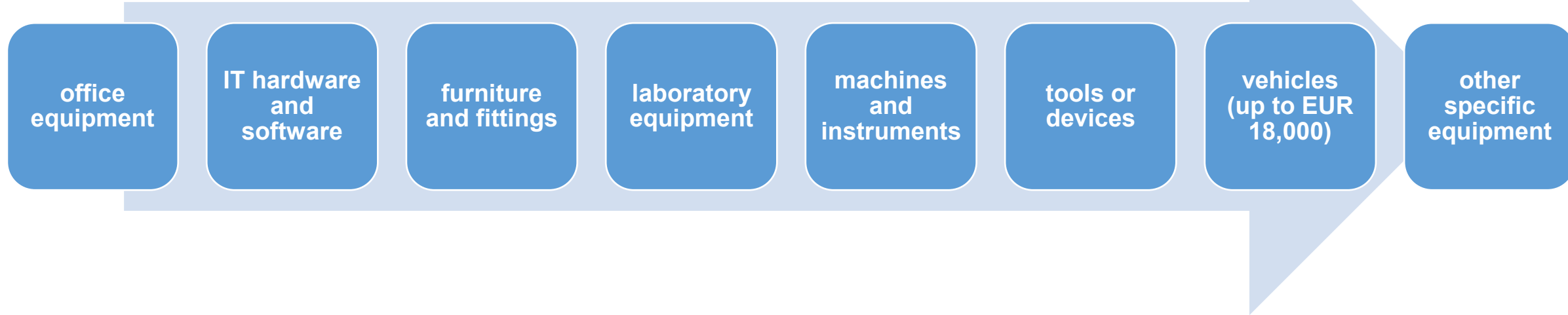
- *are incurred and paid inside or outside the programme area*
- *limited to the list above*
- **regular** projects: *flat rate*
- **small scale** projects: *real cost*

NEXT Romania – Ukraine

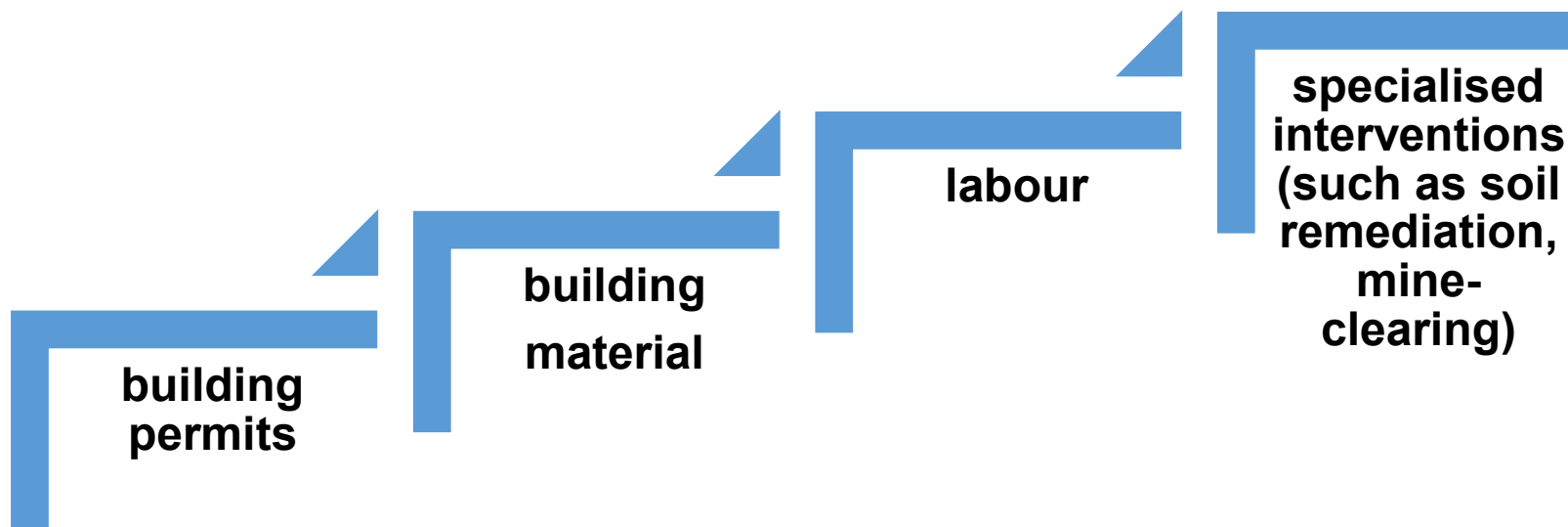
studies, or surveys	training	translations	development, modifications and updates to IT systems and website	promotion, communication, publicity, promotional items and activities or information
financial management	services related to the organization and implementation of events or meetings	participation in events	legal consultancy and notarial services, technical and financial expertise, other consultancy and accountancy services	intellectual property rights
	the provision of guarantees by a bank or other financial institution	travel and accommodation for external experts, speakers, chairpersons of meetings and service providers	other specific expertise and services needed for operations	

- **contracts or written agreements concluded with external experts and service providers, and paid based on invoices or equivalent requests for reimbursement**
- **to carry out certain tasks or activities which are strictly linked to the project and are essential for its effective implementation**
- **investments (services directly linked to the investment) will be evidenced under this specific budget line**
- **the programme will reimburse up to 10% of the costs related to provision of infrastructure as costs for technical documentation (including those prepared before the grant contract signature, if the case may be)**
- **do not include costs assigned to another budget heading**
- **limited to the list above**

Budget. 5 Equipment (real cost)



- should not be included also in Office and administrative cost budgetary line
- the investments (specialized equipment directly linked to the investment) will be evidenced under this specific budget line
- list above is *exhaustive*

Budget. 6 Infrastructure and works (real cost)

- limited to the list above
- the investments (infrastructure and works directly linked to the investment) will be evidenced under this specific budget line
- (regular projects) investment component of minimum 500,000 EUR per project

Ineligible costs

- ✓ **debts and interest on debt**
- ✓ **provisions for losses or liabilities**
- ✓ **costs declared by the beneficiaries and covered by another project or programme from any other sources**
- ✓ **the purchase of land or buildings**
- ✓ **purchase of used equipment or vehicles**
- ✓ **costs related to fluctuation of foreign exchange**
- ✓ **loans to third parties**
- ✓ **finances, financial penalties and expenditure on legal disputes and litigation**
- ✓ **gifts**
- ✓ **contributions in kind**

- ✓ **Fill in the application form (section 2.6.3)**
- ✓ **Submit only supporting documents evidenced in section 2.6.4**
- ✓ **Do not** submit documents necessary in the contracting stage (section 4.1)
- ✓ **Do not** submit documents requested after grant signature (section 4.2.4)

Restricted rules: if supporting documents not submitted as/ when requested, the project may be rejected/ the grant contract not signed/ grant contract annuled

!!! All documents must be valid at the date of submission of the project in JEMS.

Thank you for attention!

Joint Secretariat
INTERREG NEXT 2021 – 2027

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