

Interreg



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the European Union**

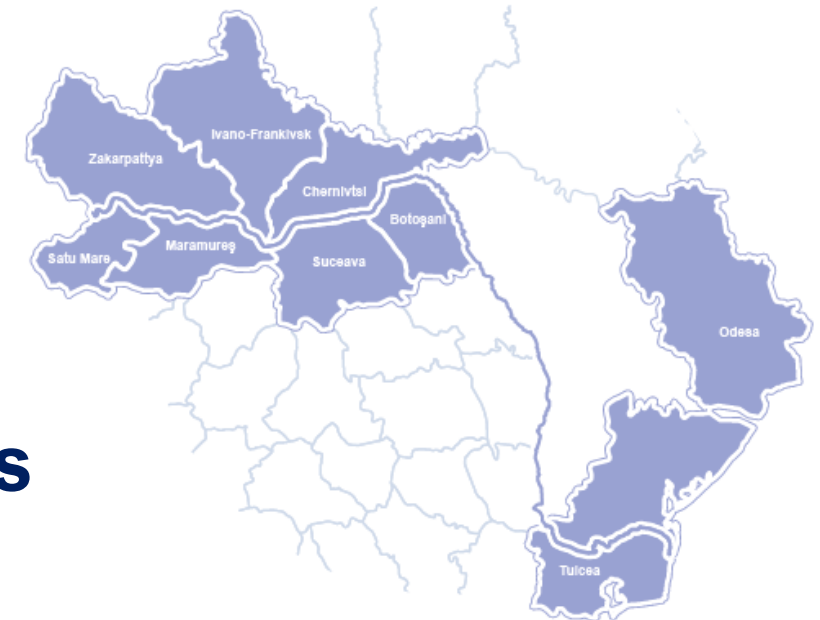
NEXT Romania – Ukraine

Building up the project package:

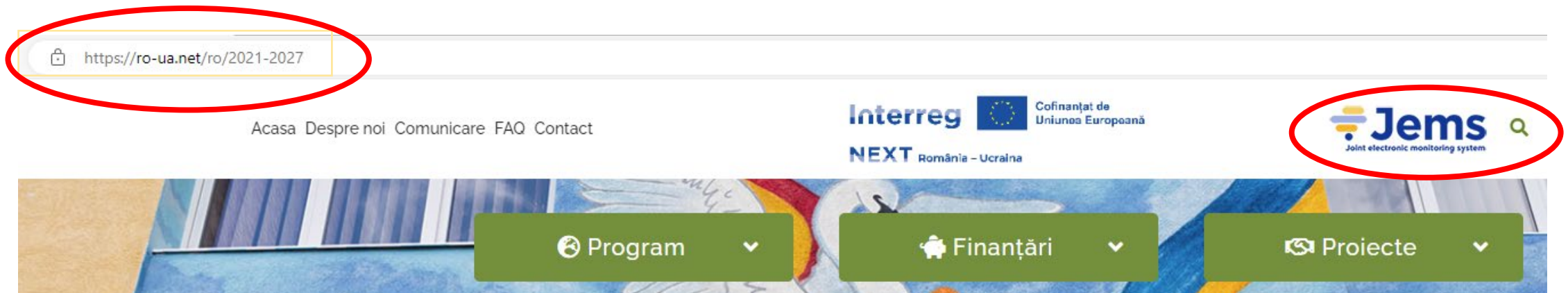
(a) Application Form

(b) Budget

(c) Annexes and Supporting Documents



<https://jems-roua.md/lpa.ro/>



Each project partner must firstly register into EC Participant Register and get a Partner Identification Code (PIC)

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register>

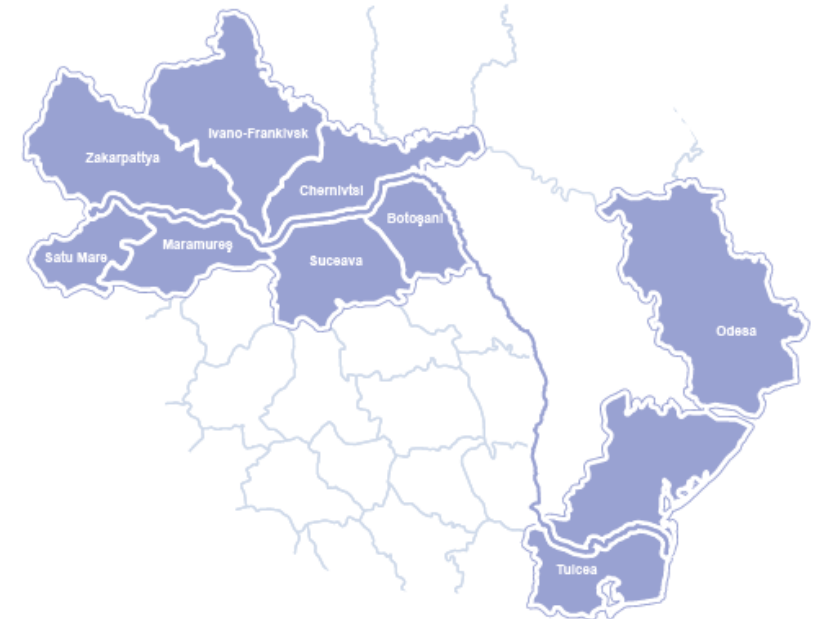
Interreg

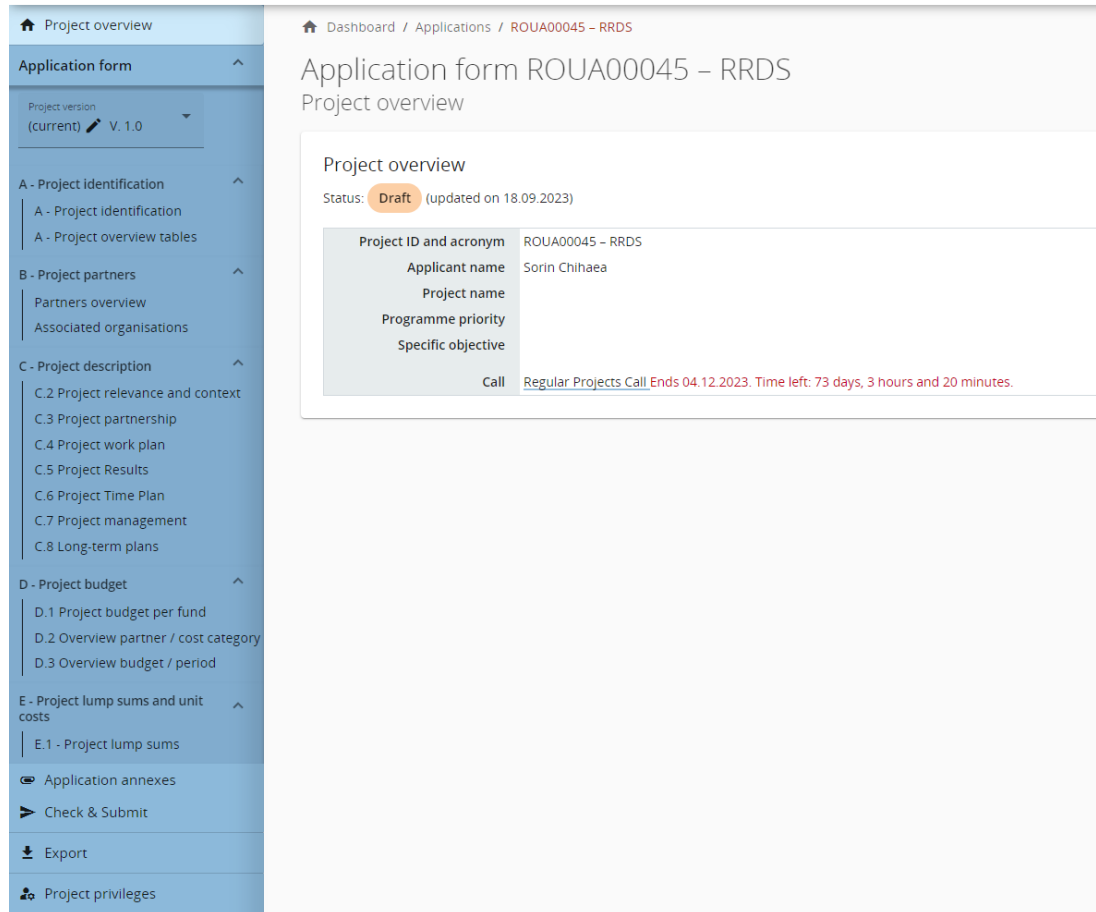


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(a) Application Form





The screenshot shows the 'Application form' interface for project ROUA00045 - RRDS. The left sidebar contains a navigation menu with sections A through E, plus 'Application annexes', 'Check & Submit', 'Export', and 'Project privileges'. The main content area shows the 'Project overview' for the application, which is currently in 'Draft' status (updated on 18.09.2023). Below this, a table lists project details: Project ID and acronym (ROUA00045 - RRDS), Applicant name (Sorin Chihaea), Project name, Programme priority, and Specific objective. At the bottom of the table, it indicates the call is 'Regular Projects Call' and provides a deadline: 'Ends 04.12.2023. Time left: 73 days, 3 hours and 20 minutes.'

Project overview

Status: **Draft** (updated on 18.09.2023)

Project ID and acronym	ROUA00045 - RRDS
Applicant name	Sorin Chihaea
Project name	
Programme priority	
Specific objective	
Call	Regular Projects Call Ends 04.12.2023. Time left: 73 days, 3 hours and 20 minutes.

MAIN CHAPTERS IN JEMS

- Application form – with sections:
 - A. Project identification
 - B. Project Partners
 - C. Project description
 - D. Project Budget
 - E. Project lump sums unit and unit costs
- Applications Annexes

Project overview

Application form

Project version
(current) V. 1.0

A - Project identification

A - Project identification

A - Project overview tables

B - Project partners

Partners overview

LP1 TEST

PP2 PART1

Associated organisations

C - Project description

C.2 Project relevance and context

C.3 Project partnership

C.4 Project work plan

WP1

C.5 Project Results

C.6 Project Time Plan

C.7 Project management

Dashboard / Applications / ROUA00045 – Example Project / Project identification

A.1 Project identification

* Asterisks indicate information required for saving.

Please be aware there may be gaps in the numbering of sections, due to the programme's configuration of application form for this call.

Project id (automatically created)
ROUA00045

Project acronym
Example Project

Project title
TEST

Project duration

Project duration in months
14

Default period length in months
4

Number of periods
4

- A **drop-down list of 4 months-periods** is automatically created to be used when setting the time-periods for project activities, deliverables, outputs and results.
- Before inserting the Project duration, it is advisable to have the project Work Plan already built.

Project priority and specific objective

* Programme priority

2 - Social Development Across Borders

* Specific objectives:

- ☒ 2.1: Improving equal access to inclusive and quality services in education, training and lifelong learning through developing accessible infrastructure, including by fostering resilience for distance and on-line education and training
- ☐ 2.2: Ensuring equal access to health care and fostering resilience of health systems, including primary care, and promoting the transition from institutional to family and community based care

A.2 Project summary


Please give a short overview of the project and describe:

- the common challenge of the programme area you are jointly tackling in your project;
- the overall objective of the project and the expected change your project will make to the current situation;
- the main outputs you will produce and those who will benefit from them;
- the approach you plan to take and why a cross-border approach is needed;
- what is new/original about the project.

- *Make the summary AFTER the details of cooperating with partners AND the project intervention logic are clear.*
- *Carefully summarize cross border approach – cooperation character is an **eliminator criterion** – check Annex K3.*

Summary

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Dashboard

Project overview

Application form

Project version (current) V. 1.0

A - Project identification

A - Project identification

A - Project overview tables

B - Project partners

Partners overview

Associated organisations

C - Project description

C.2 Project relevance and context

C.3 Project partnership

C.4 Project work plan

C.5 Project Results

C.6 Project Time Plan

C.7 Project management

C.8 Long-term plans

D - Project budget

Dashboard / Applications / ROUA00045 – Example

Project version: V. 1.0 Draft

Application form ROUA000

Add new partner

B.1.1 Partner identity

Partner role

PartnerLead partner

Abbreviated name of the organisation

Name of the organisation in original language

Name of the organisation in english

Department / unit / division

Discard changes

Create

Application form

Project version (current) V. 1.0

A - Project identification

A - Project identification

A - Project overview tables

B - Project partners

Partners overview

LP1 TEST

Associated organisations

C - Project description

C.2 Project relevance and context

C.3 Project partnership

C.4 Project work plan

C.5 Project Results

Project version: V. 1.0 Draft

Application form ROUA000

B - Project partners

Partners overview

+ Add new partner

P a..	Status	Organis abbrevi.
1	Active	TEST

- Partners have to be added one by one with all the specific information.
- **Partner overview list** is automatically generated and displayed in this section.


Lead partner TEST



Identity	Address	Contact	Motivation	Budget	Co-financing	State Aid
<div>1</div> <div>Identity</div> <div><ul style="list-style-type: none">• Role in the project (LP/PP)• Name of the organization (national language + English)• Type of organization (select from drop-down list)• Legal status (public/private)• VAT information• Partner Identification Code</div>	<div>2</div>	<div>3</div> <div>Contact</div> <div><ul style="list-style-type: none">• Legal representative• Contact person</div>	<div>4</div> <div>Motivation</div> <div><ul style="list-style-type: none">• Relevant thematic competencies and experience• Experience in managing/implementing EU funded/international projects</div>			


- Partner's **Budget and State Aid sections** can be filled in only **after completing A1 duration, B1.1 Identity and C4. Work Plan.**
- **Co-financing section** will be filled in once the partner budget is completed.

- Carefully explain motivation – cooperation character is an **eliminary criterion** during the Strategic Assessment.
- Check **Annex K3 – Qualitative assessment grid**

[Project overview](#)


Application form 

Project version
(current)  V. 1.0 

A - Project identification 

[A - Project identification](#)

[A - Project overview tables](#)


B - Project partners 

[Partners overview](#)

[LP1 TEST](#)

[PP2 PART1](#)

[Associated organisations](#)

C - Project description 

[C.2 Project relevance and context](#)


[C.3 Project partnership](#)

[C.4 Project work plan](#)

[C.5 Project Results](#)

[C.6 Project Time Plan](#)

[Dashboard](#) / [Applications](#) / [ROUA00045 – Example Project](#) / [Associated organisations](#) / [Create associated organisation](#)

Project version:  V. 1.0 Draft

Application form ROUA00045 – Example Project


B - Project partners


Add new associated organisation

Associated organisation

* Name of the organisation in original language

Name of the organisation in english

* Partner 



Country

- *Eligibility requirements **do not apply** to Associated Organization*
- ***Cooperation agreements** are needed in case that RCO 87 indicator is targeted by the project.*

C.2 Project relevance and context

C.2.1 What are the common territorial challenge(s) that will be tackled by the project?

Please describe why your project is needed in the programme area and the relevance of your project for the programme area, in terms of common challenges and opportunities addressed.

Enter text here

C.2.2 How does the project tackle identified common challenges and/or opportunities and what is new about the approach the project takes?

Please describe new solutions that will be developed during the project and/or existing solutions that will be adopted and implemented during the project lifetime. Describe also in what way the approach goes beyond existing practice in the sector/programme area/participating countries.

Enter text here

- Describe **challenges** that are **relevant** to the Specific Objective of the Call and the **solution** the project is proposing.
- You must explain why **cross border cooperation** is needed to reach the project **results and benefits** – cooperation character is an **eliminator criterion** during the Strategic Assessment.
- Check **Annex K3 – Qualitative assessment grid**.

C.2.3 Why is **cross-border cooperation** needed to achieve the project's objectives and result?

Please explain why the project objectives cannot be efficiently reached acting only on a national/regional/local level and/or describe what benefits the project partners/target groups/ project area/programme area gain in taking a cross-border approach.

Enter text here

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C.2.4 Who will benefit from your project outputs?

In the first column of each row, please select one of the pre-defined target groups from the drop-down list. In the second column explain in more detail exactly who will benefit from your project. For example, if you choose the category education, you need to explain which specific schools or groups of schools and in which territory.

Target Group	Specification
* Target Group Local public authority	Specification 0/ 2000 characters
* Target Group Interest groups including NGOs	Specification

+

C.2.5 How does the project contribute to wider strategies and policies?

Please indicate to which strategies and policies your project will contribute. Then describe in what way you will contribute.

Strategy	Contribution
* Strategy Other	Contribution

+

C.2.6 Which synergies with past or current EU and other projects or initiatives will the project make use of?

Project or Initiative	Synergy
Project or Initiative	Synergy

+

- Cross border character is an **eliminary criterion** during the Strategic Assessment.
- You have to select from **pre-defined target groups**, and provide more information on their place of residence, seize, gender, age, etc., as appropriate.

A - Project identification ^

A - Project identification

A - Project overview tables

B - Project partners ^

Partners overview

LP1 TEST

PP2 PART1

Associated organisations

C - Project description ^

C.2 Project relevance and context

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WP1

C.5 Project Results

C.6 Project Time Plan

C.7 Project management

C.8 Long-term plans

C.3 Project partnership

Describe the structure of your partnership and explain why these partners are needed to implement the project and to achieve project objectives. What is the contribution of each partner to the project?




Enter text here

0/ 5000 characters

- Describe **contribution of each partner** to the project.
- Partnership relevance is evaluated during the Strategic Assessment.
- Check **Annex K3 – Qualitative assessment grid**

C.4 Project work plan

+ Add new work package

Number		Work package name
1		<div><ul style="list-style-type: none">● One work package is required.● It shall cover all the project activities, including project management and communication.</div>
2		
3		

	Objectives	Investments	Activities	Outputs
Work package	1	2	3	4
<small>Work package number (automatically created)</small> 1				
<hr/>				
<small>Work package title</small>				
<hr/>				
Objectives Your objectives should be: <ul style="list-style-type: none">• realistic and achievable by the end of the project;• specific (who needs project outputs delivered in this work package, and in which territory);• measurable – indicate the change you are aiming for.				
<p>Define one project specific objective that will be achieved when all activities in this work package are implemented and outputs delivered.</p> <div><small>Project specific objective</small></div> <div></div>				
<p>Think about the communication objective that will contribute to the achievement of the specific objective. Communication objectives aim at changes in a target audience's behaviour, knowledge or belief.</p> <div><small>Communication objective and target audience</small></div> <div></div>				

● The **Specific Objective** shows the measurable change envisaged during the project lifetime in a **specific territory and for specific target groups**.

- The **communication objective** reflects the changes in the target audience's behavior, knowledge or belief (as regards the field addressed by the project).
- **Target audience** must be also described.

Objectives

1

Investments

2

Activities

3

Outputs

4

List of investments

Please list below the investments that will be delivered within this work package

+ Add investment

- Each Partner having an investment must provide clear, **explicit address(es)**.
- For all the investments, the necessary information fields must be filled in.
- Total cost of the investments in the project must be of **min 500 000 EUR**.

Investment number

Investment title

Expected delivery period
Period 2, month 5 - 8

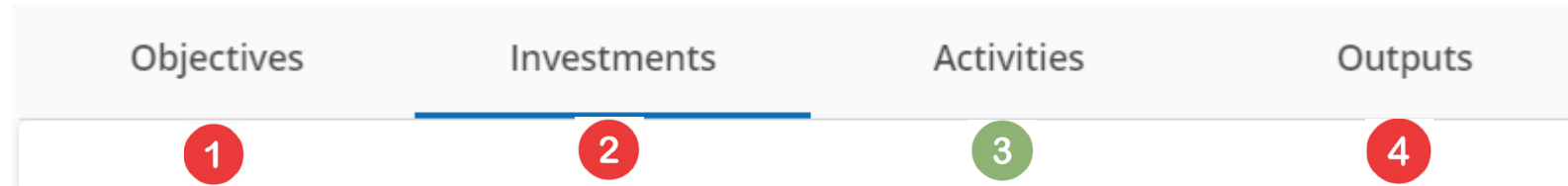
- The **expected delivery period** is required.
- The **number of months** expected for executing the investment should match the information in **Annex E** Feasibility Study and/or **Annex F** Basic technical information – **eliminator criterion** during the Eligibility Assessment.

Objectives	Investments	Activities	Outputs
1	2	3	4
	Investment <ul style="list-style-type: none"> Title Expected delivery period Description of and reasons for the investment Cross border relevance of the investment Partners, regions, target groups benefiting from the investment Location of the investment Associated risks Investment documentation Ownership 		

● The investment should be envisaged in a **location** for which the respective partner has **clear rights** (ownership, administration, etc.).

● Changing the location during the assessment or contracting of the project is not possible.

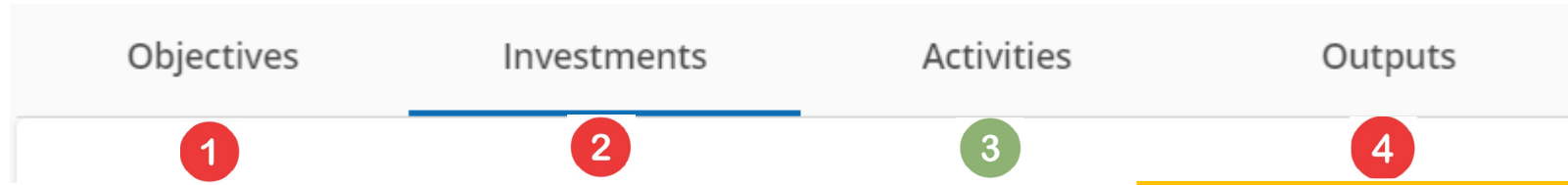
● When the lifespan of the investment is of **more than 5 years**, information on how potential impacts of **climate change** were considered must be provided.



Activity	Deliverables
<ul style="list-style-type: none"> Title Start period (select) End period (select) Description Partners involved (select) 	<ul style="list-style-type: none"> Title Description Delivery period

- Activities are the “**main implementation steps**”.
- List them **logically and chronologically**.
- Include **investment-related activities**.
- Include the **communication activities** aiming to change/improve knowledge, behavior, beliefs of the target audience. Check **Annex J Mandatory visibility activities**.

- Deliverables are **physical evidence** of the activity OR the output produced.
- One activity may have **one or more deliverables**.



- *Outputs cannot be added without adding an activity.*
- *Do not forget about the **mandatory Programme Output Indicators** (RCO 87 and RCO 24)*
- ***One or more activities** can contribute to the same output.*
- *Read **Annex I Guidelines on indicators** (annex to the Guidelines)*

Outputs

- Title
- Link each output to a Programme Output Indicator (select)
- Measurement unit (automatic)
- Target value
- Delivery period (select)
- Description

- A - Project identification
 - A - Project overview tables
- B - Project partners
 - Partners overview
 - LP1 TEST
 - PP2 PART1
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 - C.5 Project Results
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 - C.8 Long-term plans

C.5 Project Results

What do you expect to change because of the activities you plan to implement and the outputs you plan to deliver? Please take a look at the programme result indicators and select those that you will contribute to.

Result 1

Programme result indicator RCR84_2.1: Organisations cooperating across borders after project completion			
Measurement unit organisations	Baseline 0,00	Target value 1,00	Delivery period After project implementation

Result description

+ Add result

- Describe how the project **contributes** to the achievement of programme results.
- The **baseline for all result indicators should be set at 0.**
- Explanation on programme indicators is provided in **Annex I Guide for Indicators.**

C.6 Project Time Plan

	Period 1	Period 2	Period 3	After End
▼ WP1				
A1.1	D1.1.1			
A1.2	D1.2.1			
A1.3		D1.3.1		
A1.4			D1.4.1	
▼ Result indicator				
RCR71_2.1		R.1		
RCR84_2.1			R.2	

- *Is automatically generated and displays length of activities and delivery periods of deliverables, outputs and results.*
- *The time plan shows only periods, not months. Please include a **realistic timing** for project activities and outputs. The reporting on outputs will be based on the delivery periods set in the application form.*
- *Investment(s) is/are project output(s).*
- ***Deliverables are linked to activities, outputs are per work package and results are on project level.***

PP2 PART 1

Associated organisations

C - Project description ^

- C.2 Project relevance and context
- C.3 Project partnership
- C.4 Project work plan
 - WP1
- C.5 Project Results
- C.6 Project Time Plan
- C.7 Project management**
- C.8 Long-term plans

C.7 Project management

In addition to the thematic work you will do in your project communication. Please describe below how you plan to

- *Describe how the partnership will implement the project and what resources it will employ to this end.*

C.7.1 How will you **coordinate** your project?

- *Insert information about the **project team and the functions** (job descriptions to be annexed to the Application).*

C.7.2 Which measures will you take to ensure **quality** in your project?

C.7.3 What will be the general approach you will follow to communicate about your project?

- *Indicate responsible persons, partners involved etc.*

C.7.4 How do you foresee the **financial management of the project** and **reporting** procedures for activities and budget (within the partnership and towards the programme)?

- *Indicate responsible persons, financial flows, reporting etc.*

C.7.5 Cooperation criteria

Please select all cooperation criteria that apply to your project and describe how you will fulfil them.

Cooperation criteria	Description
<input type="checkbox"/> Joint development	Enter text here
<input type="checkbox"/> Joint implementation	Enter text here
<input type="checkbox"/> Joint staffing	Enter text here
<input type="checkbox"/> Joint financing	Enter text here

- **C 7.5** Describe in details the joint development, implementation and financing of the project, as these are **eliminatoriy criteria** during the Strategic Assessment.
- **C 7.6** Section is checked during the Eligibility assessment.

C.7.6 Horizontal principles

Please indicate which type of contribution to horizontal principles applies to the project, and justify your choice.

Horizontal principles	Type of contribution
Sustainable development	<div>positive effects</div> <div>neutral</div> <div>negative effects</div>
Equal opportunities and non-discrimination	<div>positive effects</div> <div>neutral</div> <div>negative effects</div>
Equality between men and women	<div>positive effects</div> <div>neutral</div> <div>negative effects</div>

C - Project description	^
C.2 Project relevance and context	
C.3 Project partnership	
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WP1	
C.5 Project Results	
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C.8 Long-term plans	

C.8 Long-term plans

As a programme, we would like to support projects that have a long-lasting effect in the territory and those who will benefit from them. Please describe below what you will do to ensure this.

C.8.1 Ownership

Please describe who will ensure the financial and institutional support for the outputs/deliverables developed by the project (e.g., tools), and explain how these outputs/deliverables will be integrated in the work of the institutions.

Enter text here

C.8.2 Durability

Some outputs/deliverables should be used by relevant groups (project partners or others) after the project's lifetime, in order to have a lasting effect on the territory and the population. For example, new practices in urban transport need to be used by local authorities to have cleaner air in the city, and the whole population will benefit from this. Please describe how your outputs/deliverables will be used after the project ends and by whom.

Enter text here

C.8.3 Transferability

Some outputs/deliverables that you will deliver could be adapted or further developed to be used by other target groups or in other territories. What will you do to make sure that relevant groups are aware of your outputs/deliverables and are able to use them?

Enter text here

- *Durability and sustainability of **project outputs and results**, as well as their ownership are important success factors.*
- *Describe the sustainability provisions **beyond the project end** by referring to the specific outputs and results.*
 - *Financial sustainability*
 - *Institutional sustainability*
 - *Political sustainability*
- *Check **Annex K3 Quality assessment grid**.*

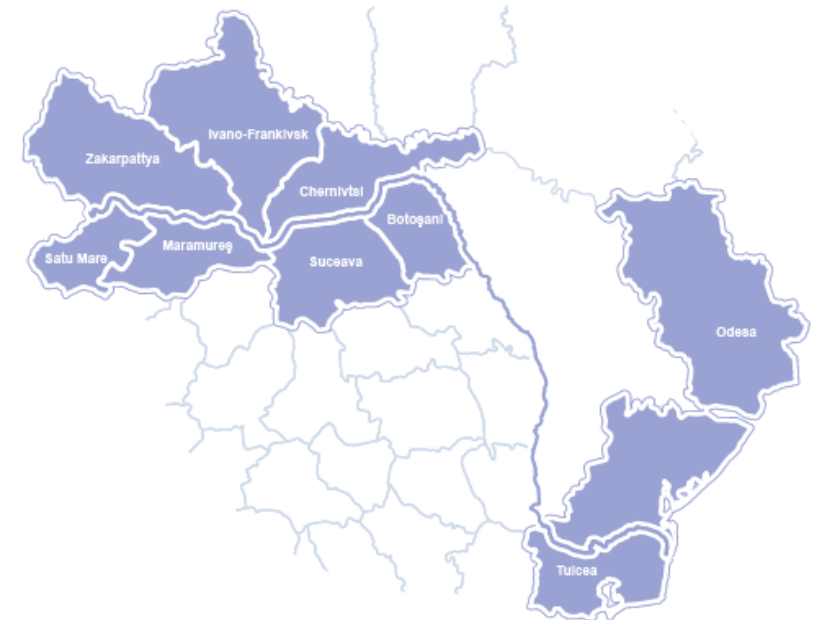
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(b) Budget



Lead partner TEST

Identity

Address

Contact

Motivation

Budget

Co-financing

State Aid

Partner budget overview

Partner	Organisation abbreviation	Staff costs	Office and administrative costs	Travel and accommodation	External expertise and servi
LP1	TEST	0,00	0,00	0,00	0
Total		0,00	0,00	0,00	0

Partner Budget Options

- ☒ Staff costs flat rate
- ☒ Office and administrative costs flat rate based on direct costs ⓘ
- ☒ Travel and accommodation flat rate

✕ Discard changes

💾 Save changes

• You must select in the Application Form the „Staff cost flat rate”, „Office and administrative flat rate based on direct costs”, „Travel and accommodation flat rate” and to indicate the maximum percentage envisaged for these lines in their share of budget.

• If the flat rate is not selected and the percentage is not indicated in the budget section, the value of the line will be automatically set as „0 ”

Partner budget ⓘ

External expertise and services

+ Add

1

Equipment

+ Add

Infrastructure and works

+ Add

Partner budget ⓘ

2

External expertise and services

Description	Investment	Unit type	No. of units	Price per unit	Total	Period 1	Period 2	Period 3	Gap
	N/A		1,00	0,00	0,00	0,00	0,00	0,00	0,00
+					0,00	0,00	0,00	0,00	

Equipment

Description	Investment	Unit type	No. of units	Price per unit	Total	Period 1	Period 2	Period 3	Gap
	N/A		1,00	0,00	0,00	0,00	0,00	0,00	0,00
+					0,00	0,00	0,00	0,00	

Infrastructure and works

Description	Investment	Unit type	No. of units	Price per unit	Total	Period 1	Period 2	Period 3	Gap
	N/A		1,00	0,00	0,00	0,00	0,00	0,00	0,00
+					0,00	0,00	0,00	0,00	

- *The reporting periods run on a 4-monthly basis as from the project start date.*
- *The budget allocated to each reporting period should be an estimation of the actual payments to be done in the respective reporting period. Therefore, the budget reflects partly the activities taking place in a certain period.*

Partner budget ⓘ

External expertise and services

+ Add

Equipment

+ Add




1

Infrastructure and works


+ Add



2

External expertise and services


Description	Investment	Unit type	No. of units	Price per unit	Total	Period 1	Period 2	Period 3	Peri
Technical project	I1.1 ▾	contract	1,00	20.000,00	20.000,00	20.000,00	0,00	0,00	0 
Site supervision	I1.1 ▾	contract	1,00	10.000,00	10.000,00	0,00	0,00	10.000,00	0 
Workshop	N/A ▾	event	1,00	14.000,00	14.000,00	0,00	14.000,00	0,00	0 
+					44.000,00	20.000,00	14.000,00	10.000,00	

Equipment

Please update the budget table: The sum of the amounts per period must match the budget item total. 

Description	Investment	Unit type	No. of units	Price per unit	Total	Period 1	Period 2	Period 3	Peri
Medical equipment (CT/ult	I1.1 ▾	item	1,00	290.000,00	290.000,00	0,00	0,00	0,00	280.000 
Printer	N/A ▾	item	1,00	2.000,00	2.000,00	2.000,00	0,00	0,00	0 
+					292.000,00	2.000,00	0,00	0,00	280.000

Infrastructure and works

Description	Investment	Unit type	No. of units	Price per unit	Total	Period 1	Period 2	Period 3	Peri
Rehabilitation works	I1.1 ▾	per contract	1,00	200.000,00	200.000,00	0,00	90.000,00	110.000,00	0 

Lead partner TEST

Identity

Address

Contact

Motivation

Budget

Co-financing

State Aid

Co-financing

In this table you can define your co-financing. In order to see amounts, please, define your partner budget first in the section budget.

Source	Amount	Percentage
* Co-financing source	0,00	0,00 %
Partner contribution	0,00	100,00 %
Partner total eligible budget	0,00	100,00 %

Origin of partner contribution

Source of contribution	Legal status of contribution	Amount	% of total partner budget
TEST	* Legal status	0,00	0,00 %
Sub-total public contribution		0,00	0,00 %
Sub-total automatic public contribution		0,00	0,00 %
Sub-total private contribution		0,00	0,00 %
Total		0,00	100,00 %

- The co-financing can only be filled in once the partner budget was completed.
- In the field “Source” – select **Neighbourhood CBC (Mandatory)**.
- Other source of contribution (e.g. state national budget or other source) – add new contribution origin and specify the type (public, private).
- The fields in partner contribution and the partner total eligible budget are automatically calculated.

Lead partner TEST

Identity Address Contact Motivation Budget Co-financing **State Aid**

Criterion I: Is the partner involved in economic activities through the project? 2

Please consider questions below, answer Yes/No and briefly justify

State aid question	Answer	Justification
1. Will the project applicant implement activities and/or offer goods/services for which a market exists?	<input type="button" value="Yes"/> <input type="button" value="No"/>	Enter text here
2. Are there activities/goods/services that could have been undertaken by an operator with the view to making profit (even if this is not the applicant's intention)?	<input type="button" value="Yes"/> <input type="button" value="No"/>	Enter text here

Criterion II: Does the partner receive an undue advantage in the framework of the project?

Please consider questions below, answer Yes/No and briefly justify

State aid question	Answer	Justification
1. Does the project applicant plan to carry out the economic activities on its own i.e. not to select an external service provider via public procurement procedures for example?	<input type="button" value="Yes"/> <input type="button" value="No"/>	Enter text here
2. Will the project applicant, any other operator not included in the project as a project partner or the target audience gain any benefits from its project economic activities, not received in the normal course of business (i.e. not received in the absence of funding granted through the project)?	<input type="button" value="Yes"/> <input type="button" value="No"/>	Enter text here

Result of State aid criteria self-check: To see the result, please answer all the questions above.

- 1**
- Is the partner involved in economic activities within the project?
If “YES” to any of the question or to both questions under this criterion, there is no risk of state aid, providing the answer is “NO” to question 2 under Criterion II.
 - Does the partner and/or any third party receive a selective advantage within the project?
*If “YES” to question B.2 (gain benefits), **there is a risk of indirect state aid.***
*If “YES” to both questions under this criterion, **there is a risk of state aid.***

D - Project budget

D.1 Project budget per fund

D.2 Overview partner / cost category

D.3 Overview budget / period

D.1 Project budget per co-financing source (fund) - breakdown per partner

Partner	Organisation abbreviation	Country	Neighbourhood CBC	Neighbourhood CBC % Rate	Public Contribution
LP1	TEST		0,00	0,00 %	0,00
PP2	PART1		0,00	0,00 %	0,00
Total ⓘ			0,00	0,00 %	0,00

D.2 Project budget - overview per partner / per cost category

Partner	Organisation abbreviation	Country	Staff costs	Office and administrative costs	account
LP1	TEST		1,00	0,43	
PP2	PART1		0,00	0,00	
Total			1,00	0,43	

D.3.1 Project budget - overview per partner / per period

If the partner budget is not completely assigned to the periods per cost category, the non-assigned budget is automatically added to the last period. Read more

Partner	Organisation abbreviation	Country	Preparation	Period 1	Period 2
LP1	TEST		0,00	1,31	
PP2	PART1		0,00	0,00	
Total			0,00	1,31	
% of Total budget			0,00 %	19,91 %	0,00 %

D.3.2 Project budget - overview per fund / period

Fund	Preparation	Period 1	Period 2
Neighbourhood CBC	0,00	0,00	0,00
Total EU Funds	0,00	0,00	0,00

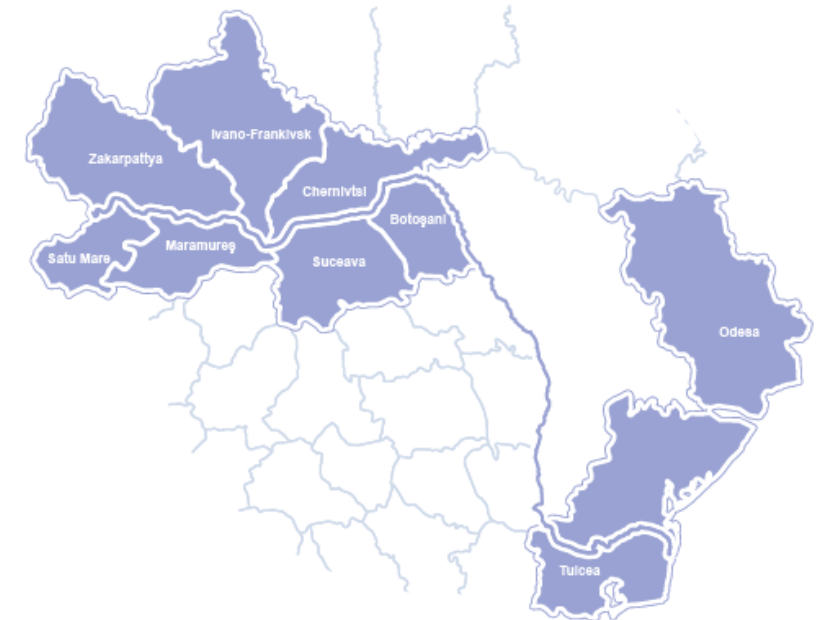
Interreg



**Co-funded by
the European Union**

NEXT Romania – Ukraine

(c) Annexes and supporting documents



LP1 TEST

PP2 PART1

Associated organisations

C - Project description ^

C.2 Project relevance and context

C.3 Project partnership

C.4 Project work plan

WP1

C.5 Project Results

C.6 Project Time Plan

C.7 Project management

C.8 Long-term plans

D - Project budget ^

D.1 Project budget per fund

D.2 Overview partner / cost category

D.3 Overview budget / period

E - Project lump sums and unit costs ^

E.1 - Project lump sums

Application annexes

Attachments ⓘ

Application attachments










Partners

LP1 TEST

PP2 PART1

Investment documentation

Upload file

File name	Location	Upload date	User	File size	Description	Actions
pdf.pdf	Partner	29.09.2023 12:45	sorin.chihaea@br	9.3 MB		  
word.docx	Partner	29.09.2023 12:44	sorin.chihaea@br	169.6 kB		  
Test upload doc....	Partner	29.09.2023 12:44	sorin.chihaea@br	34.8 MB		  

Items per page: 25 1 - 3 of 3 < >

- *Please upload all required documents as described in **Section 2.6.4 - Mandatory documents to be provided with the project application.***
- *Documents can be uploaded in different formats and sizes.*

Document	Lead Partner	Partners	National language	English / EN translation	Signed by the legal repress.	“According to the original”
Project Statement (Annex A)	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Project Partnership Statement (Annex B)		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Statute / other relevant document	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Financial Capacity Self-Assessment (Annex C) – 2 sheets	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Annual accounts for the latest financial year for which accounts have been closed (balance sheet AND profit and loss account) * Does not apply to public authorities	*	*		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Certificate of fiscal registration or equivalent	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Self declaration showing that obligations related to the payment of debt to the consolidated state budget and local budget are fulfilled	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
State Aid self-assessment (Annex G)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Job descriptions (Annex D)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		

Document	Lead Partner	Partners	National language	EN/English translation	Signed legal repres.	“According to the original”
Basic technical information of infrastructure and cost estimation (Annex F) OR Feasibility Study (Annex E) or equivalent - only for partners with works *	*	*		✓		
Official mandate for the person signing the documents (IF not the legal representative)				✓	✓	✓
Ownership documents - only partners with infrastructure/ equipment *						
Legal act stating the rights over each location (land/building/space) where infrastructure is foreseen AND/OR equipment over 60 000 EUR	*	*	✓	✓	✓	✓
Documents showing registration in public registers over each location (land/building/space) where infrastructure is foreseen AND/OR equipment over 60 000 EUR	*	*	✓	✓	✓	✓
Statement that each location (land/building/space) where infrastructure is foreseen AND/OR equipment over 60 000 EUR is free of any encumbrances, is not object of a pending litigation, is not object of a claim according to the relevant national legislation	*	*	✓	✓	✓	✓
(if not the owner) Agreement of the owner of the land/building/space that the infrastructure may be executed AND/OR equipment over 60 000 EUR may be installed/used	*	*	✓	✓	✓	✓

- The **exact templates** provided by the Guidelines must be used – do not remove sentences or paragraphs, fill in carefully the empty / colored fields, **corelate information** with the Application Form.
- Where documents are in the national language, an **English translation** of the relevant parts is required. Such translation must always bear “**According to the original**”.
- All documents will be **stamped**, if so required by the relevant national provisions.
- Use K1 Admissibility grid to **self-check** the completeness and correctness of your documents, preferably before uploading them into JEMS.
- Organize them in **archives**, following the sequence given in K1 Admissibility Grid.

➤ Check & Submit

Application form ROUA00045 – Example Project

Check & Submit

You are about to officially submit your project application: ROUA00045 – Example Project

Make sure to submit your project in time before the call end date. Further information on the deadline can be found in the call information and in the project overview. Please be aware that after submission, changes to the application form are no longer possible.

Pre-submission check

Before you can submit your application form, the presubmission-check needs to be valid. The check will provide you with an overview of missing or inconsistent data. Results do not update automatically. Run the check again after changes to your application form.

1

Run pre-submission check

Submit project application

3

To submit this application, all conditions of the pre-submission must be met.

2

ⓘ A - Project identification

2 Issue(s) ^

ⓘ Project title is missing

ⓘ Summary in EN is missing

ⓘ B - Project partners

3 Issue(s) v

ⓘ C - Project description

21 Issue(s) v

✅ E.1 - Project lump sums

1. Before you can submit your application, the validation check needs to be valid. The check will provide you with an overview of missing or inconsistent data. Results do not update automatically. Run the check again after changes to your application.

2. Sections which contains errors (missing fields, too many or too short text) are highlighted with a red question mark

3. When all errors are fixed, **Submit project Application** button will be available and you will be able to hit it and Submit application into JEMS System

4. In dashboard interface – project status will be changed from Draft to Submitted

Thank you for attention!

Joint Secretariat
INTERREG NEXT 2021 – 2027
info.ro-ua@brct suceava.ro
www.ro-ua.net